Adding a new email account to a mail client:

**Thunderbird (Windows / Linux):**
1. From the menu bar, click: Edit → Account Settings. If the menu bar is not visible, hit the Alt key to bring it up.
2. In the new pop-up window, in the bottom left, click Account Actions → Add Mail Account…
3. Enter Email address (username@math.umass.edu) and password, check “Remember password”, and hit Continue
4. The correct server settings should autofill at this point. Click “Done”.
   * If the client CANNOT autofill the correct configuration and the “Done” button is greyed-out, then you will have to configure the account manually. Click “Manual config” in the bottom left of the window, and fill out the following settings:

<table>
<thead>
<tr>
<th></th>
<th>Protocol</th>
<th>Server hostname</th>
<th>Port</th>
<th>SSL</th>
<th>Authentication</th>
</tr>
</thead>
<tbody>
<tr>
<td>Incoming</td>
<td>IMAP</td>
<td>mail.math.umass.edu</td>
<td>993</td>
<td>SSL/TLS</td>
<td>Normal Password</td>
</tr>
<tr>
<td>Outgoing</td>
<td>SMTP</td>
<td>mail.math.umass.edu</td>
<td>587</td>
<td>STARTTLS</td>
<td>Normal Password</td>
</tr>
</tbody>
</table>

**Mail (Mac):**
1. From the menu bar, click: Mail → Add Account… → Other Mail Account…
2. Enter Email address (username@math.umass.edu) and password, and click “Sign In”.
3. In the next window, enter your user name, password, and mail servers as follows:
   * NOTE: username should be your email without the @math.umass.edu

**Mail (iOS):**
1. Settings → Passwords & Accounts → Add Account → Other → Add Mail Account
2. Enter the following under both “Incoming Mail Server” and “Outgoing Mail Server”:
   - Host Name: mail.math.umass.edu
   - User Name: username (your email without the @math.umass.edu)
   - Password: your password
3. Hit Next, then Save