

MATH 132, SECTION A
COURSE POLICIES
SPRING 2009

Instructor: Laura Hall-Seelig
Office: LGRT 1323L
E-mail: hall <at> math.umass.edu
Webpage: www.math.umass.edu/~hall
Office Hours: TBA (see website)
Help Center Hours: TBA (see website)

Class Meeting: MWF 9:05-9:55
Location: LGRT 119
Recitation Meeting: Tu 9:05-9:55
Recitation Location: LGRT 121
TA and TA Office Info: (see website)

The instructor's portion of your grade (16% total) will be determined as follows.

Homework: (8% of your grade) Homework will be assigned after each class meeting. Assignments will be completed online using the WebAssign program, which you must purchase with your textbook. Your login name and your initial password are your student id number. When you log on for the first time, you should change your password. You can find WebAssign at: <http://webassign.net>

Quizzes: (8% of your grade) You should expect at least one quiz per week, usually given in recitation. Quizzes will be based on the homework AND in class exercises. If you understand the homework and in class exercises, then you should be able to get a perfect score on every quiz. If you don't understand the homework and in class exercises, then you should see me or see your TA to ask questions. You must bring paper to recitation each week for these quizzes.

Make up quizzes will only be given under special circumstances. You must see me to request a makeup quiz. Your TA cannot decide whether you are allowed a make up quiz.

Other Course Information:

All exams are held outside of class time! Note the dates of the exams now!

Special Accommodations: If you require special accommodations for an exam, you must let me know at least *two weeks prior to the exam!* This means that for the first exam, you must see me and send me your required paperwork *no later than February 5.*

Make Up Exams: If you have an official conflict with an exam time and require a make up exam, you must let me know at least *two weeks prior to the exam.* This means that for the first exam, you must bring me written confirmation *no later than February 5.*

Office Hours: *Please come to my office hours* if you have questions on the homework and in class exercises, the material covered in class, or more general questions about the course. This is a time set aside specifically to address your questions and concerns. Office hours are also a good time to talk about strategies for studying for exams and quizzes, to ask questions about calculator use, or to discuss relevant topics that are not covered in the syllabus. You do not need to make an appointment to come to see me during office hours.

You can also e-mail me with questions about the homework, although I don't guarantee a same-day response if you e-mail me in the late afternoon or over the weekend. If you are not able to attend my office hours, you can e-mail me to request a separate appointment.

Help Center: Please see my website for more information about the Calculus Help Center, new this semester. This will provide extra time when you can ask questions about the course. The staff of this help center will include current instructors and TAs for Calculus courses offered by the Math Department.

Notes: Please turn off your cell phones during class. Even a cell phone on vibrate can be heard. In the event that you forget to turn off your cell phone, do not answer the phone during class. This can be very distracting to other students as well as to myself. Your cell phone should never be out of your bag/pocket during a quiz or exam. *If you answer your cell phone during a quiz or exam, I will take that as a sign that you are finished and immediately collect the quiz or exam.*

Bring your calculator to class for in class exercises and quizzes. You will not be allowed to share calculators for quizzes or exams.

Take time to study course material! The best way to prepare for an exam in this course is to do all homework problems and suggested problems, and to work on past exams as practice. You cannot prepare for exams in this class in one night. Plan accordingly!

Do not be fooled into thinking that since you are allowed a cheat sheet on the first and third exams and on the final exam, you will not need to study for these exams. The cheat sheet is allowed so that you do not need to memorize all of the formulas and theorems we will be learning this semester. But a cheat sheet cannot tell you how to use this information to solve a problem. You can only learn this through practice and study.